Dear Parents/Guardians,

Mid-Year Parent/Teacher/Student conferences will be held for all Prep to Year 6 classes (except Year 2L) on Monday 22nd and Tuesday 23rd July.

The focus of the Mid-Year conference is for your child/ren to share their work and discuss how they are going with achieving their ‘Learning Goals’. Teachers will discuss the learning and progress of your child and strategies, to either extend their learning, or provide additional support. You may also wish to seek clarification on any aspects of the mid-year written report at this conference.

To book a time for your child’s P/T/S Conference, go online www.schoolinterviews.com.au. Follow the step-by-step process, using the Event Code ETCW7. At the end of the ‘booking,’ confirmation is sent to your email address. Online bookings will open on Monday 15th July at 4.00pm, and close on Monday 22nd July at noon.

Please remember, that once a time has been booked, the options for parents are reduced, so, be prompt to select your time. If all conference times are booked out, please contact your child’s teacher to make alternative arrangements.

If your appointment is during the school day, you will also be informed where you can collect your child from and then proceed to their classroom to meet with their teacher.

The P/T/S Conference days are as follows:

**Monday 22nd July**

- 2.30pm to 6.45pm – All classes, Prep to Year 6 (Except Year 2L)
- **Staff Tea Break from 5.00pm to 5.30pm**
- 2.30pm to 3.30pm, internal supervision and assembly

**Tuesday 23rd July**

- 2.30pm to 6.45pm – All classes, Prep to Year 6 (Except Year 2L)
- **Staff Tea Break from 5.00pm to 5.30pm**
- 2.30pm to 3.30pm, internal supervision
- Prep to Year 2 – JLC and Years 3 – 6 in the Gym

If you would like to make an appointment with a Specialist teacher, (Felicity Minton - ICT, Sarah Nobbs - PE, Helen Atkins - Japanese and Julie Kelly - Visual Arts) please select a time via the online booking system. Please note that Fran McCormick is currently on leave.

P/T/S conferences are highly effective in enhancing children’s motivation and understanding of their learning. The length of each P/T/S Conference is “up to 15 minutes”.

Prior to the conferences, teachers and children will spend time discussing how to take part in a Parent/Teacher/Student conference. We believe all parents and children will find the conferences very informative and rewarding.

The Prep & Year 1 & 2 children will talk about their ‘Goals’ and achievements, as well articulating their learning.

The Year 3 to 6 children will talk about their ‘Learning Goals’ and what they were aiming to achieve in the first half of the year and how they progressed towards their goals, or what may have prevented them from achieving their goals.

If a parent or teacher requires time for a ‘one-on-one’ discussion, this can be factored in towards the end of the conference, or an alternative time/date can be arranged.

Jim Cahill  
Principal

Wendy Emin  
Assistant Principal