Williamstown North Primary School No: 1409
Minutes of School Council Meeting

Date: Wednesday 30th May 2012  Meeting Number 4 - 2012

Meeting opened:

Chair: Wayne O’Hanlon

1. Present
Quorum Confirmed Yes

Parent Members
Wayne O’Hanlon – Vice President
Michael Lynch
Stuart Toplis
Bruce Campbell
Neil Robertson
Paul Simpson
Paola Flores

DEECD Members
Wendy Emin
Giorgia Moss
Tania Brown
Crissy Samaras

Apologies
Samantha Cross - President
Stephanie Trikash

Visitors

2. Minutes of Previous Meetings

Motion: The minutes of the previous School Council Meeting of Wednesday 28th March, be received as a true and accurate record.

(Moss/Brown) Carried

School Council President/Chairperson Endorsement __________ 30 / 05 / 2012

3. Business Arising From Previous Meeting
School Council members have been asked to provide a photo of themselves, along with a short ‘brief’ (150 words). If you haven’t sent this through to Belinda please do so.
Principal Position – the process is underway. Applications closed on the 18th May.

4. Correspondence
In - Nil

Out - Nil
5. Business Arising from Correspondence
Nil

6. Principals Report
Wendy presented the Principal’s report as distributed.

Additional Discussion
Japanese Structure
Wendy has received a contact that she will communicate, in regards to the structure (external) outside the Japanese room on Freyer Street.

Information Night
The feedback on our Information Night for 2013 prospective parents has been excellent.

Staffing
We have advertised six staffing positions, five fulltime and one .6, as well as the Canteen Manager and First Aid Officer position.

The staff positions have closed. One referral was received for the .6 position. When a school receives a referral, they must deal with it in its own right. This particular referral is an ‘excess’ referral. The panel will convene and it must consider this referral in isolation to all other applicants.

Attitude to School Survey
The data has been collated. Wendy is looking at this and will initially share it with the Year 5/6 teachers.

NAPLAN
Results are expected in August.

Curriculum Day
The next Curriculum Day is Friday 8th June. School Council endorsed the change of date.

Neil’s Farewell
Neil’s farewell is taking place on Monday 4th June. Assembly will commence at 2.15pm. We will invite previous staff and parents to attend.

Wayne O’Hanlon to speak on behalf of School Council. Students will present Neil with a ‘Memories’ keep sake book.

Wendy will also make a short speech and present flowers to Cathie Sproal and a gold watch and bottle of wine to Neil. We will also have a cake for Neil to cut.

Inclusion Project
I have been notified that the school will receive a one off payment of $240,000.00, $120,000.00 this year and $120,000.00 next year for the school to fund ISC (Inclusion Support Coach). We will also be participating in some Professional Learning sessions.
Motion: The Principals report be received. 

(Emin/Moss) Carried

7. School Council President’s Report
No report.

8. Committee Reports

8.1 Facilities and Finance Reports.
Neil presented the Facilities and Finance as distributed.

Additional Discussion
✓ Program Budget expenditure is on track.
✓ Budgets have been reduced to ensure greater accountability.
✓ School Resource Package (SRP). With the creation of the extra Year 3 class a deficit is expected at the end of the year.
✓ Peter Smithson – Financial Consultant. At this stage a surplus of around $26,000 is predicted.
✓ Maintenance Program
Under our maintenance program we have major and minor works. We have inspected and levels of compliance through the DEECD.
✓ Edusafe is the avenue to log injury reports for staff/adults. Children injured at school are reported to emergency management.
If the level of injury meets DEECD criteria this information is logged through the appropriate channels.

Motion: The Facilities & Finance report be received and School Council endorse;
2. Adjustments to the PLC Materials & Requisites budgets.

(Campbell/Lynch) Carried

8.2 Education Report
Paul presented the Education report as distributed

Additional Discussion
- A very successful Education Week of celebrations and activities was held at the school.
- Many in-depth questions were asked at the parent information session and positive feedback was received for 1:1 Learning.
  - This instilled a lot of confidence in the program and the value of this as a learning task.
  - Future 1:1 Program Newsletters that Felicity creates will be attached to School Council Minutes, Newsletters and the website.
  - Feedback from staff and parents will be sought.
**Motion:** The Education report be endorsed;

(Moss/Robertson) **Carried**

8.3 **Community Liaison Report**

Michael presented the Community Liaison report as distributed.

**Additional Discussion**

- Skills Register was suggested at our last meeting. Information to be included: - Name and Details/Area of Expertise
- Michael has received a template that he will explore and consult with the school.
- Photograph as much as possible through ‘A Picture Tells a thousand words’ in our Newsletter to be included.
- Michael will collect information on the ‘Brick Pavers’ as a fundraiser.
- Rockapedia Social Evening for staff and parents – Friday 26th October. Working party for this event is Carol, Renae, Tania and Belinda. They will organise this and information will be communicated through the Newsletter.

**Motion:** The Community Liaison report be endorsed;

(Toplis/Simpson) **Carried**

9. **General Business**

**Recycling**

- Each classroom have their own paper box to recycle all paper.
- Classrooms also have their own compost bins.
- We also have a soft plastic bags recycle program that we collect ‘plastic’ and this will work towards recycling ‘plastics’ into outdoor furniture for the school.

**Newsletter**

- The length of our Newsletter was raised. How do people feel about this?
- Specialist pages – reflect our value and support for these programs.
- We would like to achieve a fully ‘green’ newsletter by the start of Term 3. A hard copy of the Newsletter will be available for parents at the office.

**Information Sessions** Coffee Morning – upcoming topics

- Sue Ongarato – ASD
- MPowering Girls focusing on girls in Year 5-6.
- Revved Up Boys focusing on boys in Year 5-6

**Twilight Sessions**

- Melissa Brown – Mathletics Information Sessions
- Felicity Minton – 1:1 Program

**Feedback from parent to parent**

- We as councillors and parents can place examples in the school Newsletter informing parents from their experiences, what volunteering does, not only
for the school, but also the benefits for the volunteer. Wendy will approach one of our ongoing parent volunteers to provide a Newsletter article.

**Mobray College**
- The question was asked if there were any implications for us as a result of the situation with Mobray College; none at this stage.
- A circular was distributed via email from DEECD outlining the responsibilities for Government schools if enrolment inquiries are received from parents of students from Mowbray College.

**Bullying Policy**
- Setting the framework with our students from the beginning of the year. Our students have a voice in this process.
- Our inclusion reinforces this (Prep to Year 2, Year 3/4, MPower Girls and Revved Up Boys).
- The School's Social Skills Program and Values is an additional layer for addressing bullying.
- Welfare is a role of two of our Junior and Senior School Managers (crissy Samaras & Giorgia Moss).
- The Buddies program addresses bullying as children start their schooling.
- All these elements go beyond reinforcing the Anti Bullying and Harassment policy of the school.

**Meeting Closed** 7.42pm

**Next Meeting – 27th June at 6.30pm**