Williamstown North Primary School No: 1409
Minutes of School Council Meeting

Date: Wednesday 1st August 2012
Meeting Number 7 - 2012

Meeting opened:

Chair: Sam Cross

1. Present
Quorum Confirmed Yes

Parent Members
Sam Cross - President
Wayne O’Hanlon – Vice President
Michael Lynch
Stuart Toplis
Stephanie Trikash
Bruce Campbell
Paul Simpson

DEECD Members
Jim Cahill – Executive Officer
Crissy Samaras – Secretary
Wendy Emin

Apologies
Neil Robertson
Giorgia Moss
Tania Brown

Sam extended a welcome to Jim for his first Council meeting.

Visitors

2. Minutes of Previous Meetings

Motion: The minutes of the previous School Council Meeting of Wednesday 27th June, be received as a true and accurate record.

(Lynch/Samaras) Carried

School Council President/Chairperson Endorsement ___________ __ / __ / 2012

3. Business Arising From Previous Meeting

- Bright Steps Child Care
  - Jim and Wendy met with Diane the coordinator to discuss arrangements associated with hire of an area in the Junior Learning Centre next September school holidays. Required documentation, payment, keys and access have been confirmed. The centre has agreed to pay $2,000.00 per week.
  - Once this has been endorsed by School Council tonight, Jim to contact Diane to inform her of this.
4. Correspondence
   In – Nil
   Out – Nil

5. Business Arising from Correspondence
   ▪ Wendy to contact Vic Roads, Sunshine, to ascertain the completion of the work (flooding) on Melbourne Road.

6. Principals Report
   Jim presented the Principal’s report as distributed.

   Additional Discussion
   The Community Forum held on Tuesday 31\textsuperscript{st} July was extremely successful. The staff felt recognised and everyone, especially the parents, felt it was great to have a voice and be listened to. The sense of high expectations, creativity and balance for our students came through as a strong message on the night.

   Motion: The Principals report be received.
   (O’Hanlon/Samaras) Carried

7. School Council President’s Report
   Sam also commented on the Community Forum held last night. It was well attended, very positive and great to see so many staff and parents.

8. Committee Reports
   8.1 Facilities and Finance Reports.
   Wayne presented the Facilities and Finance as distributed.

   Additional Discussion
   ▪ Wayne has details of a devise which we will consider attaching to each main light in the gym to raise and lower them when maintenance is required.
   ▪ Keith Field our maintenance person has returned from leave.

   Motion: The Facilities & Finance report be received and School Council endorse;
   1. The Financial Reports and tabled documents.
   2. Maintaining the provision of Fresh Fruit Friday for 2012.
   (O’Hanlon/Toplis) Carried
8.2 Education Report
No Meeting was held in July, however Crissy did state that a major focus for the Education Committee will be Policy Review and the School Review.

8.3 Community Liaison Report
Michael presented a Community Liaison report as distributed.

Additional Discussion
- The Olympic-a-thon held today was a fantastic day. Thank you to all staff and students and parent helpers.
- A reminder to capture all events and activities on film, as a picture is worth a thousand words and to include these in the Newsletter.

Motion: The Community Liaison report be endorsed;
(Brown/Campbell) Carried

9. General Business
   - Reports
     - General discussion about the Report Format. There is a lot of information included in the reports, however differentiation and personalising the reports if very important to all parents.
     - All teachers will be strongly encouraged to ‘individualise’ each report to recognise Student’s achieve. Feedback, sought from staff will also be an avenue for discussion.
   - 1:1 Learning Program
     - Communication to the community about the 1:1 program; the benefits, how it is operating in all Year 4 classrooms. Inform parents of the use if 1:1 to enhance and personalise learning. It is important to determine the approach and effectiveness of the three Year 4 classrooms and provide examples to parents of how the 1:1 is enhancing, engagement and student learning.
     - This feedback is important as we move into the second phase of the 1:1 Learning program.

Action: - Jim to speak to Felicity and the Year 4 teachers.

Meeting Closed 7.20pm
Next Meeting – 29th August at 6.30pm