Williamstown North Primary School No: 1409
Minutes of School Council Meeting

Date: Wednesday 10th October 2012  Meeting Number 9 - 2012

Meeting opened:
Chair: Sam Cross

1. Present
Quorum Confirmed Yes

Parent Members
Sam Cross - President
Michael Lynch
Stuart Toplis
Stephanie Trikash
Bruce Campbell
Paola Flores
Neil Robertson

DEECD Members
Jim Cahill – Executive Officer
Wendy Emin – Secretary
Tania Brown
Crissy Samaras

Apologies
Giorgia Moss
Wayne O’Hanlon – Vice President
Paul Simpson

Visitors

2. Minutes of Previous Meetings

Motion: The minutes of the previous School Council Meeting of Wednesday 29th August, be received as a true and accurate record.

(Campbell/Brown) Carried

School Council President/Chairperson Endorsement ___________ __ / __ / 2012

3. Business Arising From Previous Meeting

3.1 Seat Belted Buses
- Price comparisons – to date the difference in cost is only about 5% to 10%. We believe this indicates that no child/ren would be disadvantaged and child safety is critical.
- The only factor that could impact on Excursion/Camp/Swimming program would be that only two children can sit to a seat, so additional buses may need to be booked.
- The school has a process to check that the children do buckle up their seatbelt.
4. Correspondence
   In - Nil

   Out
   4.1.0 School Self Evaluation Report
      – Discuss in the Education Committee Report.

5. Business Arising from Correspondence
   Nil

   Motion: The outwards correspondence be received.

   (Samaras/Brown) Carried

6. Principals Report
   Jim presented the Principal’s report as distributed.

   Additional Discussion
   ▪ Jim explained the difference in student numbers in the Year 3 classes. The staff have discussed this at length and agreed that is was important to have smaller numbers in the Year 4 classes. The decision behind this was based on the needs of the Year 4 cohort of children. Through the SRP, we may be able to provide additional support during Literacy and Numeracy for the Year 3 classes.
   ▪ The location of classes for 2013 is yet to be decided.
   ▪ Staffing – additional resignations have been received from two staff currently on leave.
   ▪ The School Review report from Jenny Brown has been received.
   ▪ Prep to Year 2 Swimming, Jim is continuing to follow up with the pool coordinator about a number of issues the school experienced.

   Motion: School Council endorse the Principal’s report as received.

   (Robertson/Toplis) Carried

7. School Council President’s Report
   No Report.

8. Committee Reports
   8.1 Facilities and Finance Reports.
      Neil presented the Facilities and Finance as distributed.

      Additional Discussion
- The cost of a single paver is $50.00 and a double paver is $75.00 – continue to promote these. Clarification as to whether this could be claimed as a tax deduction to be sought – Jim to speak to Linda.

**Motion:** The Facilities & Finance report be received and School Council endorse;
1. All Financial Reports and tabled financial documents for August 2012.
2. Approval of coding NPSE (No Profit Sub Entity) for the Paver Fundraiser activity.
3. Approval of Choices as the preferred Carpet Contractor to replace the carpet in both corridors and ‘bag areas’ in Rooms 9, 10, 11, 12, 13 & 14.

(Trikash/Campbell) **Carried**

8.2 **Education Report**
Crissy presented the Education report as distributed.

**Additional Discussion.**

8.2.1 **Homework Policy**
  - Teachers in each Professional Learning Community (PLC) will share the Homework Policy with their parents at the start of the year, to ensure clarity and consistency.
  - A snapshot of homework expectations for each level will be communicated in this week’s Newsletter and will be regularly communicated in Newsletters next year.

8.2.2 **School Self-Evaluation**
  - The school Self Evaluation and the external report from Jenny Brown will be used to develop the next Strategic Plan, which sets the direction of the school for the next four years.
  - Consideration of ways to communicate the work if the school and staff to the wider school community.
  - Jenny Brown will present her Report to School Council on 31st October.

**Motion:** The Education report be endorsed;

(Robertson/Lynch) **Carried**

8.3 **Community Liaison Report**
Michael presented the Community Liaison report as distributed.

**Additional Discussion**

8.3.1 **Rockapedia**
  - Michael formally thanked Keryl Drake, Renae Cadman, Natalie Bird, Tania Brown and Belinda Gill for all of their incredible organisation of this social activity.
Motion: The Community Liaison report be endorsed;
(Samaras/Campbell) Carried

9. General Business

9.1.1 2013 Staff Training Days
- The 2013 staff training days will be:
  o Tuesday 29th January
  o Friday 8th March
  o Monday 6th May and
  o Friday 16th August.

9.1.2 Seat Belted Buses

Motion: “That all buses booked for school activities must have seat belts”.
(Robertson/Lynch) Carried

9.1.3 Teachers Stop Work Action
- Teachers stop work action is continuing this Term. This is an extremely
difficult situation and the staff feel very compromised.
- We also realise the frustration this is causing our parents.
- Communication will continue to be shared with the school community.

9.1.4 Next Meeting
- The next School Council meeting will be a longer meeting. Jenny Brown
  will speak to us regarding her report from 6.30pm. After Jenny’s report
  we will provide a light dinner for School Council members before
  commencing our formal meeting.

Meeting Closed  8.00pm
Next Meeting – Wednesday 31st October – 6.30pm